

COMMITTEE STRUCTURE

Approved on October 1, 2018

Introduction: The Graduate Medical Education Committee (GMEC) is a standing committee of the Spokane Teaching Health Center. It is composed of Residents; Residency Program Directors; Faculty, Fiscal Management, Risk Management and Patient Safety, Executive Director of the Spokane Teaching Health Center, the Designated Institutional Official and the Director of Medical Education.

Charge: The GMEC is responsible for monitoring and advising on all aspects of residency education as listed in the Accreditation Council for Graduate Medical Education (ACGME) Institutional Requirements. The GMEC shall also develop policies relevant to Resident appointment and education. These shall include stipend, fringe benefits, working conditions, supervision, grievance and termination procedures, quality of patient care, and the particulars of the Residency Position Appointment Agreement. The above list shall not be considered a limitation on the GMEC's scope but rather examples of the types of topics it shall and can consider for residency policy development.

Membership: The GMEC representatives will consist of representatives from all graduate medical education programs in Spokane. However, only the Spokane Teaching Health Center graduate medical education programs will have voting members for issues that pertain to the Spokane Teaching Health Center sponsored graduate medical education programs.

The voting Resident members will be selected in the following manner: each graduate medical education program shall select two (2) resident representative to the GMEC except for the Family Medicine Spokane Rural Training Track program which will be represented by the Family Medicine Spokane resident representative. The voting resident representatives to the GMEC will be selected by vote from the body of that residency program's residents for one (1) year terms. All remaining program residents shall be non-active representatives on call for participation in the GMEC activities on an as-needed basis and are non-voting participants.

The voting Program Director or Faculty members will be selected in the following manner: each residency program shall have one (1) voting Residency Program Director and one (1) additional Faculty member with each residency program contributing two (2) votes. Additional faculty members from Spokane Teaching Health Center residency programs can participate in the committee but shall not be part of the voting system.

The DIO for the Spokane Teaching Health Center, or his or her designees, will provide one (1) voting member of the GMEC. The GMEC Chair shall be the Director of Medical Education of the Spokane Teaching Health Center and will provide for one (1) vote. The Executive Director of the Spokane Teaching Health Center, the Risk Management/Patient Safety Officer and the Fiscal Management representative each have one (1) vote. Each voting member of the GMEC has one vote and all votes are equal. All actions of the GMEC must be by a unanimous or majority vote of those present.

Meetings: Meetings will be bimonthly, or can be convened when requested by four members, or when agreed upon by a majority of the GMEC. Resident representative members will be released from regular duties so they may attend.

Process: Policy recommendations of the GMEC will be forwarded by the GMEC Chair to the DIO for the Spokane Teaching Health Center for a decision. Only policy recommendations that have unanimous or majority support of the GMEC shall be forwarded to the DIO for the Spokane Teaching Health Center for a decision. The DIO for the Spokane Teaching Health Center retains unilateral discretion to determine the implementation date of approved policies.